

Stowe Meadows, LLC

Wedding Ceremony – Non-Tented Event Rental Contract

To reserve a date and time for your event, please fill out and sign this contract and mail it with your deposit. Checks should be made out to **Stowe Meadows, LLC**, and P.O. Box 1495, Stowe, VT 05672.

Date of Event: _____ **Start Time:** _____ **Number of Guests:** _____
Bride's Name: _____ **Groom's Name:** _____

PLEASE NOTE THAT THE FOLLOWING PRICES DO NOT INCLUDE DISHWARE, GLASSWARE, LINENS, CHAIRS OR TABLES FOR EVENTS, WHICH ARE RENTED THROUGH OUTSIDE COMPANIES.

- Stowe Meadows Staff will be on site for all events. Tents will not be permitted for events using this contract.
- Number of guests must be approved by Stowe Meadows and are strictly limited to the written contract number. A fee of \$1,000 will be charged for exceeding contract guest numbers with an additional charge of \$50/guest over contracted number. Changes in guest count must be approved in advance by Stowe Meadows. Guest count includes all adults and children over 3 years of age.
- All ceremonies over 50 guests (>25 cars) will require valet parking services (coordinated with Stowe Meadows).
- All ceremonies over 25 guests will require rental of portable bathroom facilities.
- A 50% non-refundable deposit is required to secure your date.

- Wedding Ceremony only; 25-75 guests - Site Fee: \$2,500.** Fee includes 5 hours use of Lodge / grounds.
- Wedding ceremony only; up to 25 guests - Site Fee: \$1,500.** Fee includes 3 hours use of the Lodge / grounds.
 - 10:00AM Start Time
 - 3:00PM Start Time
 - 7:00PM Start Time

- Professional Event Planning & Coordination**
Day of Event direction/assistance
- Up to 25 Guests** \$500
- Over 25 Guests** \$800

* "Day of Event" coordination includes direction of all vendors, coordination of all deliveries, direction of wedding party and timing of ceremony and reception, wrap up event and oversight of vendor breakdown.

*** I, _____ understand that if the schedule event is cancelled by me or anyone associated with my event, the deposit of _____ that has been paid is non-refundable. I have also read the Stowe Meadows Event Policies and agree to abide by all the policies noted. The balance of the site fee must be paid thirty (30) days prior to the event. I understand that if I change my date 2 or more weeks after booking I am responsible for a \$50 administrative fee.

I further agree that I have read and agree to all Stowe Meadows, LLC Event Policies (attached to this contract).

Signature Printed Name Date

Street Address Phone Number Cell Phone

City, State, Zip Work Phone Number

By signing below, Stowe Meadows acknowledges receipt of the renter's deposit of _____ and agrees to reserve the date of _____ and the time _____ for the event listed above. The deposit is applied towards the event's total site fee.

Signature of Stowe Meadows, LLC Representative Date (DD/MM/YY)